

Kingston Fire District  
Board of Wardens' Meeting  
February 28, 2008

**Call to Order:** President Elizabeth McNab called the KFD Board of Wardens meeting to order at 7:08 p.m. Also present were wardens Lori Horton, Vin Rose and Donald Cobb, Treasurer Thomas Vignali.

**Not Present:** Warden John Oberle, Tax Collector Linda Mendillo, Kevin Culley of URI and Chief Nathan Barrington to enter the meeting after 8:00 p.m.

**MOTION:** Rose made and Cobb seconded a motion to accept the Secretary's Report from January 24, 2008 as amended.

The motion passed unanimously.

**MOTION:** Rose made and Horton seconded a motion to accept the Treasurer's Report.

**Treasurer's Report:** The 2006 and 2007 fire detail invoices for football games remain unpaid and they have been referred to our solicitor. A brief discussion took place regarding the annual audit and, it was suggested that next year's bid should address consultation fees. The Kingston Fire District still has a shortfall regarding the boiler replacement. The interest rate has declined to 3.15% as of the date of this meeting.

The motion passed unanimously.

**MOTION:** Rose made and Horton seconded a motion to combine the capital and equipment reserve funds but keep the building reserve fund separate.

The motion passed unanimously.

**MOTION:** Rose made and Cobb seconded a motion to accept the Tax Collector's report.

**Tax Collector's Report:** Warden McNab gave a brief outline of the Tax Collector's Report in Linda Mendillo's absence. She stated that second delinquency notices were sent out on February 26, 2008.

The motion passed unanimously.

**MOTION:** Cobb and Horton seconded a motion to accept the tax assessor's recommendation dated February 6, 2008 that we abate the following three (3) accounts:

Little Rest Landscaping, LLC	(Moved out of District)
Campus Video	(Out of Business)
John Mosby Russell	(Town Re-evaluation)

The motion passed unanimously.

**URI Report:** There was no URI Report.

**MOTION:** Cobb made and Rose seconded a motion to accept the Deputy Chief's report.

**Deputy Chief's Report:** The report stated that the Kingston Fire District will pay a license fee next year to the Town of South Kingstown for the IMC software.

The motion passed unanimously.

**MOTION:** Rose made and Horton seconded a motion to create a special revenue fund for the LOSAP Program.

The motion passed unanimously.

Chief Nathan Barrington entered into the meeting at approximately 8:15 p.m.

**MOTION:** Rose made and Cobb seconded a motion to accept the Chief's Report.

Chief's Report: Chief Barrington explained to the Wardens that the evening duty shift runs from 6:00 p.m. to 8:00 a.m. the next day. On holidays, Saturday and Sunday, there are 24-hour shifts. He also said that waxing the fire truck or rescue vehicle is an example of a service project for the firefighters. Chief Barrington told the Wardens that he had met with the carpenter and painter last week to discuss outside painting and repair of the north resident bathroom. Also, he had been in contact with Fred Stanley, Chief of the Hope Valley/Wyoming District, to discuss billing for Hazmat services. Chief Barrington has obtained a copy of Chief Stanley's policy for billing. He will send a bill for equipment and hours for the response of the South Kingstown Decon Team to the incident in Narragansett. Chief Barrington distributed copies of the Hope Valley Special Hazards/Heavy Rescue Unit Policy and copies of Union Fire District's Disciplinary Procedure to all Wardens.

The motion passed unanimously.

**MOTION:** Horton made and Rose seconded a motion to set up a special fund for revenue received from Decon calls and expenses related to the Decon operations.

The motion passed unanimously.

**New Business:**

The Board of Wardens discussed the preliminary budget for 2008/2009.

**Old Business:**

**MOTION:** Horton made and Cobb seconded a motion to accept the "Adoption of Policies and Guidelines Statement".

The motion passed unanimously.

**MOTION:** Horton made and Cobb seconded a motion to set up a special revenue fund for plan review fees earned from the Compass School. The funds will be spent for fire marshal activities related to that project.

The above motion is a follow up to a motion made at the December 6, 2007 meeting.

The motion passed unanimously.

Warden Rose left the meeting at approximately 9:30 p.m.

**Old Business (Continued):**

There is no new activity on the Flagg Road project. Also, Chief Barrington will contact our solicitor, James O'Neil, Esq., to ask if he intends to move forward on the outstanding fire details and uniforms.

**MOTION:** Cobb made and Horton seconded a motion to adjourn the meeting.

The motion passed unanimously.

The meeting adjourned at 10:35 p.m.

Respectfully submitted,

Jennifer Marcoux